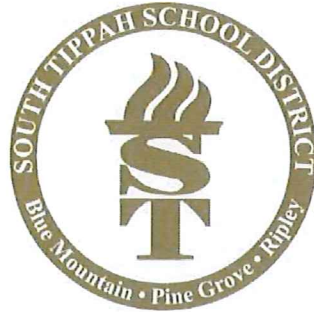


South Tippah School District



Federal Programs
Every Student Succeeds Act
Required Information
2018 – 2019



Pine Grove School

Please Respond
in English

English
Family Education Rights and Privacy Act (FERPA)
Parent Request to Refuse Release of School Directory
Information Elementary or Middle School

South Tippah School District
Family Education Rights and Privacy Act (FERPA)
Annual Notice for Release of School Directory Information
Elementary or Middle School

Dear Parent or Guardian:

The Family Educational Rights and Privacy Act (FERPA) is a federal law that requires the school district, with certain exceptions, to obtain your written consent prior to the release of personally identifiable information from your child’s educational records. The exception is that the school may release some student information without written consent when the information is designated “Directory Information”. The school may not release “Directory Information if you have advised the district in a way that follows school district procedures that you do not want this information released. Using this form to make this request follows school district procedures.

The primary use for Directory Information by the district is to include this type of information in certain school publications. It is generally not considered harmful or an invasion of privacy if released. Examples of school publications are:

- a performance program, showing your child’s role in a school production
- honor roll or other recognition lists published at school or in newspapers
- school or student directory
- the school or district website

Directory Information can also be released to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to:

- other schools the student is seeking to attend (transcripts, etc.)
- state or federal authorities auditing programs, evaluating programs, or enforcing state or federal laws
- a court by order of a subpoena (legal request)

The school district has designated the following as Directory Information:

| | |
|------------------------------------|--|
| Student name | Dates of attendance |
| Telephone number | Grade level |
| Photograph | Awards or recognition received |
| Participation in school activities | Weight and height of athletic team members |
| | |
| | |

If you do not want our school or district to release directory information about your child without your prior written consent, you must complete the attached form “Parent Request to Refuse Release of School Directory Information” by 08/30/2018 to let us know which type of directory information you do not want released or request prior written consent prior to release.

We ask that you complete one form for each child and return the form(s) to your child’s school. If you have any questions or concerns, please let us know.

Sincerely,

Melinda Marsalis
Name

662-837-7156
Phone

Federal Programs Director
Title

marsalism@stippah.k12.ms.us
Email Address

Please Respond
in English

English
Family Education Rights and Privacy Act (FERPA)
Parent Request to Refuse Release of School Directory
Information Elementary or Middle School

South Tippah School District
Family Education Rights and Privacy Act (FERPA)
Parent Request to Refuse Release of School Directory Information
Elementary or Middle School

Name of Student: _____ Date: 07/24/2018
(mm/dd/yyyy)

Name of Parent or Guardian: _____ School: South Tippah School District

Use a separate form for each child you are requesting that school directory information not be released. Please return this form to:

School Name: _____

Attention: _____

Address: _____

City, State, Zip: _____

*Parent or Guardian: Please complete the section below and return the entire form to your child's school
Please mark either 1, 2 or 3 from the list below*

I am requesting that my child's school take one of the following actions regarding the release of school directory information.

- 1. Do not release ANY information about my child, including name, telephone number, grade level, etc.
- or
- 2. Do not release the following information about my child (select one or more):

| | |
|---|---|
| <input type="checkbox"/> Student Name | <input type="checkbox"/> Phone number |
| <input type="checkbox"/> Grade level | <input type="checkbox"/> Awards or school recognition |
| <input type="checkbox"/> Dates of attendance | <input type="checkbox"/> Photograph |
| <input type="checkbox"/> Participation in school activities | <input type="checkbox"/> Weight and height of athletic team members |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

- or
- 3. Notify me for my prior written consent before any directory information is released about my child.

Signature of Parent or Guardian: _____ Date: _____
(mm/dd/yyyy)

Address _____ City: _____ State: _____ Zip: _____

Preferred method for school to communicate with parent: Phone Email

Please Respond
in English

English
Family Education Rights and Privacy Act
(FERPA) Annual Notice for Release of
School Directory Information High School

South Tippah School District
Family Education Rights and Privacy Act (FERPA)
Annual Notice for Release of School Directory Information
High School

Dear Parent or Guardian:

The Family Educational Rights and Privacy Act (FERPA) is a federal law that requires the school district, with certain exceptions, to obtain your written consent prior to the release of personally identifiable information from your child’s educational records. The exception is that the school may release some student information without written consent when the information is designated “Directory Information”. The school may not release “Directory Information if you have advised the district in a way that follows school district procedures that you do not want this information released. Using this form to make this request follows school district procedures.

The primary use for Directory Information by the district is to include this type of information in certain school publications. It is generally not considered harmful or an invasion of privacy if released. Examples of school publications are:

- a performance program, showing your child’s role in a drama or music production
- the annual yearbook
- honor roll or other recognition lists published at school or in newspapers
- graduation programs
- sports statistics listed in programs, such as football, which may include height and weight of team members.
- the school or district website

Directory Information can also be released to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to:

- other schools the student is seeking to attend (transcripts, etc.)
- class ring manufacturers
- state or federal authorities auditing programs, evaluating programs, or enforcing state or federal laws
- a court by order of a subpoena (legal request)

The school district has designated the following as Directory Information:

| | | | |
|------------------|---|-------------------------|-------------|
| Student name | Degrees, honors and awards received | Major field of study | Grade level |
| Address | Most recent educational agency or institution attended | Dates of attendance | K-12 |
| Telephone number | Participation in school-sponsored activities and sports | Photograph | K-12 |
| Email address | Weight and height of members of athletic teams | Date and place of birth | K-12 |

Two federal laws require school districts that receive assistance under the *Elementary and Secondary Education Act* as amended (2015) to provide military recruiters, upon request, with three Directory Information categories. Those categories are the names, addresses, and telephone listings of students. The school district must provide this information unless parents have notified the district that they do not want their child’s information released without their prior written consent.

If you do not want the district to release Directory Information about your child without your prior written consent, you must notify the district in writing by 08/30/2018 (mm/dd/yyyy). Please complete the lower portion of this form and return the entire form to your child’s school if you not want your child’s directory information released.

Parent or Guardian: ONLY complete and return this entire form IF you DO NOT give your consent for release of School Directory Information. Use a separate form for each child and return it to their school.

I do **not** want my child’s Directory Information released and request one of the following:

- Do not release my secondary student’s directory information at any time.
- Do not release my secondary student’s directory information without my prior written consent.

Name of Student: _____ School South Tippah School District Date: _____
(mm/dd/yyyy)

Name of Parent or Guardian: _____ Signature of Parent or Guardian: _____

Address _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Pine Grove School

South Tippah School District

Parental Involvement Plan

1. Pine Grove School will convene an annual meeting within the first month of each school year inviting all parents of the school to inform parents that the school is a Title I school, Title I requirements, and their right to be involved in planning and activities of the Title I program.
2. For the parents' convenience, this annual meeting will be held at the school on the evening of the 1st PTO meeting. Two "make-up meetings" will be held by the Federal Program Director for parents who could not attend the school meeting. One of the make-up meetings will be held in the morning and one will be held in the evening
3. All parents will be invited to join a Parent Advisory Committee that will:
 - a. Plan, review and improve the Title I program and the School Parental Involvement Policy
 - b. Review and improve the Parent / School Compact
 - c. Plan parent involvement activities
4. The Parent Advisory Committee will meet quarterly (once during each grading period).
5. The school will convene at least one meeting for all parents each year to provide parents with information about:
 - a. The programs in Title I
 - b. The curriculum in use in the district
 - c. The importance of Family Literacy
 - d. Academic assessments used by the district
6. Pine Grove School will submit comments and concerns that are voiced by parents at all of the above mentioned meetings to the Federal Programs Director at the District Office.
7. The Parent/Student/School Compact will be discussed with parents during initial Parent Orientation meetings at Pine Grove. The compact will be part of the Pine Grove Handbook. The compact will be revised by the Parent Advisory Committee throughout the year with all comments and concerns voiced by any parent at Pine Grove being considered.
8. Parental Involvement capacity will be built at Pine Grove by making teacher contact information available on the Pine Grove website and by sending out periodic surveys to parents that ask them to evaluate district programs and by encouraging parent participation through use of the district's auto-call system and incentives for meeting participation
9. Parents of students at Pine Grove who speak a language other than English will be made to feel welcome to participate by the presence of an interpreter at parent involvement activities and parent orientation meetings. As often as is practical, messages will be sent home in a language that Pine Grove ELL students will understand. Pine Grove will ensure that parents with disabilities are encouraged to participate by holding meetings in facilities that are beneficial to those with disabilities and by actively seeking to know what disabilities might be hindering parent participation.

Brad Pounders, Pine Grove School Principal

Date

Parent Advisory Committee President

Date

South Tippah School District
Public Notice
Education Rights of Children and Youth that are Homeless

This public notice provides information about the rights of children, youths, and unaccompanied youth that are homeless to attend a public school or public charter school. An unaccompanied youth is a youth that does not live with a parent or guardian. This notice includes information to help you know if you or someone you know is considered homeless and is eligible for services from our school district. Children or youths that are homeless have rights that include the right to attend public schools. If you need assistance understanding this letter, please contact:

Name: Melinda Marsalis Title: Federal Programs Director
Email: marsalism@stippah.k12.ms.us Phone: 662-837-7156

Do you need an interpreter? Please tell us and we will make sure one is available.

Our school district actively enrolls and provides services for children and youth that are homeless. If you are homeless or know of a child, youth, or unaccompanied youth that may be homeless, please contact the person listed here for help.

District Liaison: Melinda Marsalis Phone: 662-8377156
District Address: 402 Greenlee Avenue Email: marsalism@stippah.k12.ms.us

- *Who is "homeless"?* Children or youth (including children of migrant workers) who lack a fixed, regular, and adequate nighttime residence are homeless. Fixed means the home is connected to the ground and is not easy to move. Regular means a place where the child sleeps every night. Adequate means the home meets modern standards of living. Children who are sharing someone else's housing because they lost theirs or because they cannot afford their own housing are homeless. Children and youths who are homeless may be living in:

- motels;
- hotels;
- trailer parks (this does not refer to a mobile home (trailer) park, this refers to a type of camping ground for fifth wheel camper trailers or other types of movable campers);
- camping grounds because they do not have an adequate home;
- emergency or transitional shelters;
- or are abandoned in hospitals.

Children and youth who are homeless may have a place they usually sleep that is a public or private place not meant to be a regular place for people to sleep. They may also be living in:

- cars;
- parks;
- public spaces;
- abandoned buildings;
- substandard housing (housing that does not meet modern standards of living);
- bus or train stations;
- or other similar settings.

If you are not sure, please contact the person listed on this notice.

- *What are the education rights of children and youth that are homeless?* Our schools provide the same educational services to all students without regard to their living situation. Children and youth who are homeless also have rights that include:
 - Based on what is best for the child or youth, the child or youth can continue to attend the "school of origin" or be immediately enrolled in any public school where the student now lives. This includes any school that students who are not homeless attend that is in the area where the child or youth now lives.
 - Being given services without delay, such as transportation and meal programs.
 - Other appropriate services and programs, such as programs for:
 - gifted children;
 - children with disabilities;
 - English learners;
 - career and technical education;
 - and preschool.
 - Help in school through the district's federally funded Title I program. A student that is homeless can receive Title I services even if the student is not attending a Title I funded school.

South Tippah School District

- School activities for parents or guardians.
 - Participation in athletics, fine arts, or other extra-curricular activities.
 - Being treated the same as students who are not homeless by school personnel;
- *What is the "school of origin"?* 'School of origin' means the school the child or youth attended before becoming homeless or the school the child or youth last attended, including a preschool. When the child or youth completes the final grade level of a school of origin, then 'school of origin' means the school the child or youth would attend at the next grade level. The district must consider what is best for the child or youth when making a decision about which school the student will attend. Placement at the school of origin must be a choice unless doing so is not what is best for the student or is against the wishes of the parent, guardian or unaccompanied youth.
 - *What if there is disagreement about school placement?* If the district places a student in a school that is not the school of origin or a school requested by the parent, guardian or unaccompanied youth, then the parent, guardian or unaccompanied youth may appeal (ask to change) the placement decision. The student will be immediately enrolled in the school that the student or parent asked for while an appeal is being considered. The district homeless liaison listed on this notice will provide information and assistance to appeal a placement decision.

No Child or Youth Should Be Denied Access to a Free and Appropriate Public Education

**PARENTAL OPTOUT INFORMATION FOR PARENTS OF ALL NINTH THROUGH
TWELFTH GRADE STUDENTS**

Dear Parent:

Federal law requires each Local Educational Agency (LEA), upon request of a military recruiter or an institution of higher education, access to names, addresses, and telephone numbers of high school students. A parent may submit a request in writing to the LEA that such student information not be released without prior written consent of the parent.

If you wish to provide written consent prior to the release of this information you may use the below example and return it to your child's school. However, please be aware that if you choose not to return the form at this time, you may do so at any time during your child's school career. The request will be honored and it will be saved as a student record.

Sincerely,

Principal

PARENTAL REQUEST FOR PRIOR WRITTEN CONSENT

You may complete the following if you do not consent to the release of your child's information - name, address, and telephone number - without first providing written permission to military recruiters and institutions of higher education that request this information. You must do so in writing and this is an example.

Student's Last Name: _____

Student's First Name: _____

Student's Official Class: _____

Name of School: _____

I am requesting that my child's name, address, and telephone number NOT be shared with the below without my express written consent:

_____ Military Recruiters and Institutions of Higher Education

Parent/Guardian: _____

Print Name

Signature

Date

South Tippah School District
Title III Immigrant Grant Services Information for Parents

School: South Tippah School District Date: 07/24/2018
(mm/dd/yyyy)

Dear Parent or Guardian:

Our school district may be eligible to receive federal funds from of the *Elementary and Secondary Education Act* as amended (2015). One of these grants our district might qualify to receive is designed to help our school provide services to students identified as eligible for Title III Immigrant Grant Services funding. These services are **not** based on a student’s legal immigration status or English proficiency level. Proficiency in a language is a measure of a person’s ability to understand and communicate in that language or in a person’s preferred mode of communication.

Any information collected to determine eligibility for the Title III Immigrant Grant is only used to determine if our district is eligible for these federal funds. It is **not** used to check on legal immigration status in any way. Title III Immigrant Grant services are provided to students that fit a federal education definition. That definition is specific to students who might come from an educational system that is different than the educational system in our school district. The educational definition of an immigrant student is a student:

- That is age 3 to 21;
- Was not born in the United States (including Washington, DC and Puerto Rico); and,
- Has not attended one or more schools in any state for more than 3 full academic years.

If your child fits this definition, your child may be eligible for services provided through this grant.

Title III Immigrant Grant Services funding may be used to provide a variety of services including:

- Family literacy;
- Parent engagement, and training activities designed to help parents to become more involved in their children’s education;
- Support of personnel, including teaching assistants who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- Tutoring, mentoring, and academic or career counseling for immigrant children and youth;
- Identification of teaching materials, educational software, and technology for use with immigrant children and youth; and,
- Providing basic instruction services that are designed to meet the unique needs of immigrant children and youth.

Our district decides which services we will provide using Title III Immigrant Grant Services funds at our annual grant planning meeting. Please contact your child’s school or the school district office at 662-837-7156 (*phone*) if you have any questions or concerns.

We look forward to working with you toward the goal of excellence for your child.

Sincerely,

Melinda Marsalis
Name

662-837-7156
Phone

English Learners Program Coordinator
Title

marsalism@stippah.k12.ms.us
Email Address

South Tippah School District
Parent Participation Form

Meeting Date: _____ (mm/dd/yyyy)

Time: _____

Meeting Location: _____

- checkbox The district can provide childcare for this meeting.
checkbox The district can provide transportation for this meeting.
checkbox An agenda for the meeting is attached.

Please return this completed form to your child's teacher by this date _____ (date).

Parent or Guardian: Please complete the section below and return the entire form to your child's teacher.

Name of Student: _____ Date: _____ (mm/dd/yyyy)

Name of Parent: _____ School: _____

Please mark all boxes that apply to you:

- checkbox I can attend the meeting.
checkbox I can attend the meeting, but I have transportation difficulties. If the district can provide transportation (see above if district can or cannot provide transportation), I am requesting transportation assistance.
checkbox I can attend the meeting, but I have childcare responsibilities. If the district can provide childcare (see above if district can or cannot provide childcare), I am requesting child care assistance.
checkbox I cannot attend the meeting.

Please provide the following information:

Phone: _____

Address: _____

Number of children needing childcare during the meeting: _____

Thank you for making sure your child succeeds in school.

Please indicate if you need the following assistance while attending the meeting:

- checkbox Oral Interpretation: Language: _____
checkbox Interpreter: Sign language
checkbox Other: _____

Table with 4 columns: Student ID #, Date Distributed, Date Received, and an empty column. Header: OFFICE USE ONLY

South Tippah School District
Family Educational Rights and Privacy Act (FERPA)
Annual Notice of Student Education Record Privacy

Dear Parent or Guardian:

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive federal funds.

FERPA gives parents certain rights with respect to their child's education records. When a student reaches the age of 18 or attends a post-secondary school or college, the parent's rights transfer to the student. At that time the student is an "eligible student" under the law.

Under FERPA, parents and eligible students have the following rights:

1. You have the right to examine and review the student's education records kept by the school. The school must allow this within 45 days of receiving a written request. The request should identify the record(s) to be examined. The school is not required to provide copies of records and may charge a fee if copies are requested. The following staff person may be contacted to request access to your child's record:

Name of Staff: Kevin Wells Phone: 662-837-7789

Email: wllsk@stippah.k12.ms.us

You will be notified of the place and time the record(s) may be available for review.

2. You have the right to request that the school correct records believed to be inaccurate or misleading. The request must be in writing and clearly specify: (a) the part of the record that you are requesting be changed, and (b) why it is inaccurate or misleading. If the school decides not to change the record, the parent or eligible student has the right to a hearing. A hearing is like a legal trial where evidence is reviewed to determine what should be done. After the hearing, if the school still decides not to change the record, the parent or eligible student has the right to place a statement in the record about the contested information. The school is not required to consider requests for grade or disciplinary decisions, opinions of school officials in the education record, or the child's special education determination. The following staff person may be contacted to request a change to your child's record:

Name of Staff: Brad Pounders Phone: 662-837-7789

Email: poundersb@stippah.k12.ms.us

3. You have the right to control the release of your child's personally identifiable information from his or her education record. The school or district must, with certain exceptions, obtain parent written consent prior to the release of personally identifiable information from education records. The exception is that release of personally identifiable information without consent is allowable when it is released to authorized representatives of the school district with legitimate educational interests. This would be to:
 - a. a person employed by the district;
 - b. a person serving on the school board;
 - c. a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, or therapist);
 - d. a parent or student serving on an official committee, such as a grievance (complaint) or disciplinary committee or assisting another school official;
 - e. an official of another school district in which a student seeks to enroll;
 - f. an individual or agency responsible for audit, evaluation, or enforcement of compliance with state or federally supported programs.
4. A school official has a legitimate education interest if the official needs to review an education record in order to fulfill a professional responsibility. A school district may also release personally identifiable information from education records without prior written consent to appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. Student directory information may also be released without prior consent if the categories to be released are designated and parents are given the opportunity to refuse to allow directory information to be released prior to it being released.

You have the right to file a complaint with the U.S. Department of Education at the following address if you feel the school district has failed to comply with the requirements of FERPA:

Family Policy Compliance Office
 U.S. Department of Education
 400 Maryland Avenue, SW
 Washington, DC 20202-4605

Please Respond
in English

English
Family Education Rights and Privacy Act (FERPA)
Parent Request to Refuse Release of School Directory
Information Elementary or Middle School

South Tippah School District
Family Education Rights and Privacy Act (FERPA)
Annual Notice for Release of School Directory Information
Elementary or Middle School

Dear Parent or Guardian:

The Family Educational Rights and Privacy Act (FERPA) is a federal law that requires the school district, with certain exceptions, to obtain your written consent prior to the release of personally identifiable information from your child’s educational records. The exception is that the school may release some student information without written consent when the information is designated “Directory Information”. The school may not release “Directory Information if you have advised the district in a way that follows school district procedures that you do not want this information released. Using this form to make this request follows school district procedures.

The primary use for Directory Information by the district is to include this type of information in certain school publications. It is generally not considered harmful or an invasion of privacy if released. Examples of school publications are:

- a performance program, showing your child’s role in a school production
- honor roll or other recognition lists published at school or in newspapers
- school or student directory
- the school or district website

Directory Information can also be released to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to:

- other schools the student is seeking to attend (transcripts, etc.)
- state or federal authorities auditing programs, evaluating programs, or enforcing state or federal laws
- a court by order of a subpoena (legal request)

The school district has designated the following as Directory Information:

| | |
|------------------------------------|--|
| Student name | Dates of attendance |
| Telephone number | Grade level |
| Photograph | Awards or recognition received |
| Participation in school activities | Weight and height of athletic team members |
| | |
| | |

If you do not want our school or district to release directory information about your child without your prior written consent, you must complete the attached form “Parent Request to Refuse Release of School Directory Information” by 08/30/2018 to let us know which type of directory information you do not want released or request prior written consent prior to release.

We ask that you complete one form for each child and return the form(s) to your child’s school. If you have any questions or concerns, please let us know.

Sincerely,

Melinda Marsalis
Name

662-837-7156
Phone

Federal Programs Director
Title

marsalism@stippah.k12.ms.us
Email Address

Please Respond
in English

English
Family Education Rights and Privacy Act (FERPA)
Parent Request to Refuse Release of School Directory
Information Elementary or Middle School

South Tippah School District
Family Education Rights and Privacy Act (FERPA)
Parent Request to Refuse Release of School Directory Information
Elementary or Middle School

Name of Student: _____ Date: 07/24/2018
(mm/dd/yyyy)

Name of Parent or Guardian: _____ School: South Tippah School District

Use a separate form for each child you are requesting that school directory information not be released. Please return this form to:

School Name: _____

Attention: _____

Address: _____

City, State, Zip: _____

*Parent or Guardian: Please complete the section below and return the entire form to your child's school
Please mark either 1, 2 or 3 from the list below*

I am requesting that my child's school take one of the following actions regarding the release of school directory information.

- 1. Do not release ANY information about my child, including name, telephone number, grade level, etc.
- or
- 2. Do not release the following information about my child (select one or more):

| | |
|---|---|
| <input type="checkbox"/> Student Name | <input type="checkbox"/> Phone number |
| <input type="checkbox"/> Grade level | <input type="checkbox"/> Awards or school recognition |
| <input type="checkbox"/> Dates of attendance | <input type="checkbox"/> Photograph |
| <input type="checkbox"/> Participation in school activities | <input type="checkbox"/> Weight and height of athletic team members |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

- or
- 3. Notify me for my prior written consent before any directory information is released about my child.

Signature of Parent or Guardian: _____ Date: _____
(mm/dd/yyyy)

Address _____ City: _____ State: _____ Zip: _____

Preferred method for school to communicate with parent: Phone Email

Please Respond
in English

English
Family Education Rights and Privacy Act
(FERPA) Annual Notice for Release of
School Directory Information High School

South Tippah School District
Family Education Rights and Privacy Act (FERPA)
Annual Notice for Release of School Directory Information
High School

Dear Parent or Guardian:

The Family Educational Rights and Privacy Act (FERPA) is a federal law that requires the school district, with certain exceptions, to obtain your written consent prior to the release of personally identifiable information from your child’s educational records. The exception is that the school may release some student information without written consent when the information is designated “Directory Information”. The school may not release “Directory Information if you have advised the district in a way that follows school district procedures that you do not want this information released. Using this form to make this request follows school district procedures.

The primary use for Directory Information by the district is to include this type of information in certain school publications. It is generally not considered harmful or an invasion of privacy if released. Examples of school publications are:

- a performance program, showing your child’s role in a drama or music production
- the annual yearbook
- honor roll or other recognition lists published at school or in newspapers
- graduation programs
- sports statistics listed in programs, such as football, which may include height and weight of team members.
- the school or district website

Directory Information can also be released to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to:

- other schools the student is seeking to attend (transcripts, etc.)
- class ring manufacturers
- state or federal authorities auditing programs, evaluating programs, or enforcing state or federal laws
- a court by order of a subpoena (legal request)

The school district has designated the following as Directory Information:

| | | | |
|------------------|---|-------------------------|-------------|
| Student name | Degrees, honors and awards received | Major field of study | Grade level |
| Address | Most recent educational agency or institution attended | Dates of attendance | K-12 |
| Telephone number | Participation in school-sponsored activities and sports | Photograph | K-12 |
| Email address | Weight and height of members of athletic teams | Date and place of birth | K-12 |

Two federal laws require school districts that receive assistance under the *Elementary and Secondary Education Act* as amended (2015) to provide military recruiters, upon request, with three Directory Information categories. Those categories are the names, addresses, and telephone listings of students. The school district must provide this information unless parents have notified the district that they do not want their child’s information released without their prior written consent.

If you do not want the district to released Directory Information about your child without your prior written consent, you must notify the district in writing by 08/30/2018 (mm/dd/yyyy). Please complete the lower portion of this form and return the entire form to your child’s school if you do not want your child’s directory information released.

Parent or Guardian: ONLY complete and return this entire form IF you DO NOT give your consent for release of School Directory Information. Use a separate form for each child and return it to their school.

I do not want my child’s Directory Information released and request one of the following:

- Do not release my secondary student’s directory information at any time.
- Do not release my secondary student’s directory information without my prior written consent.

Name of Student: _____ School South Tippah School District Date: _____
(mm/dd/yyyy)

Name of Parent or Guardian: _____ Signature of Parent or Guardian: _____

Address _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

South Tippah School District Community Learning Center Information

Date: 07/24/2018

(mm/dd/yyyy)

Dear Parent or Guardian and Community,

The *Elementary and Secondary Education Act* (ESEA) as amended (2015) provides funding under Title IV, Part B for 21st Century Community Learning Centers. The 21st Century Community Learning Centers program provides services outside of the regular school day to children and their families. This typically includes before school, after school and summer programs, but may include programs at other times as well. These services target students who attend low-performing schools to help them succeed in school.

21st Century Community Learning Center activities may include:

- Education programs that provide opportunities for academic assistance that may include tutoring to help students succeed in school;
- Other additional programs, services, and activities that may include:
 - Youth development activities;
 - Service learning (Service learning is a learning strategy that mixes meaningful community service with instruction and review of the community service experience. This strategy is intended to improve learning, teach civic responsibility, and strengthen communities.);
 - Nutrition and health education programs;
 - Drug and violence prevention programs;
 - Counseling programs;
 - Arts, music, physical fitness, and wellness programs;
 - Financial literacy programs;
 - Environmental literacy programs (These are programs that help students understand the physical world we live in and teach important life skills.);
 - Math, science, or career and technical education programs;
 - Internship or apprenticeship programs (These are programs where students work with a skilled professional to acquire skills and knowledge.); and
 - Other programs that help improve the regular educational experience of students.
- Opportunities for the families of students to meaningfully engage in their children's education; and
- Family literacy and other educational programs for parents and family members.

This letter is to inform you that there is a 21st Century Community Learning Center that is operating in our community.

Name of Center: South Tippah 21Address: 402 Greenlee AvenueCity: RipleyState: MSZip: 38663Phone: 662-837-7156Email: marsalism@stippah.k12.ms.usWebsite: www.stippah.k12.ms.us

For more information, please contact the 21st Century Community Learning Center listed above.

Sincerely,

Kelly Gates
Name

662-837-3677
Phone

South Tippah 21 Director
Title

gatesk@stippah.k12.ms.us
Email Address

**Protection of Pupil Rights (PPRA)
Annual Notice to Parents**

Dear Parent or Guardian:

This letter is to inform you of your rights regarding district surveys, collection and use of student information for marketing purposes, and certain physical examinations. These rights include:

1. Your consent is required before students are required to complete a survey that concerns one or more of the following protected areas if the survey is funded in whole or in part by a program of the U.S. Department of Education.
 - Political affiliations or beliefs of the student or student's parent;
 - Mental or psychological problems of the student or student's family;
 - Sex behavior or attitudes;
 - Illegal behavior, socially unacceptable behavior, behavior that implies your own guilt, or humiliating behavior;
 - Critical appraisals of others with whom respondents have close family relationships;
 - Legally recognized privileged relationships, such as with lawyers, doctors or ministers;
 - Religious practices, affiliations or beliefs of the student or parents; or
 - Income, other than is required by law to determine program eligibility.
2. You must receive notice and an opportunity to refuse to have your student participate in –
 - Any other protected information survey, regardless of funding;
 - Any non-emergency, in depth physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student. Exceptions are made for hearing, vision or scoliosis (spine disorder) screenings, or any physical exam or screening permitted or required under State law; and
 - Activities involving collection, release, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
3. You may review, upon request and before administration or use –
 - Protected information surveys of students;
 - Instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes; and
 - Instructional material used as part of the educational curriculum.

When a student reaches the age of 18 or is an emancipated minor (has independent status) under State law, the parent's rights transfer to the student.

The district has adopted policies, in consultation with parents, regarding these rights. These policies relate to arrangements to protect student privacy in the administration of protected information surveys and the collection, release, or use of personal information for marketing, sales or other distribution purposes. Parents will be notified of these policies at least annually at the start of each school year and after any important changes. The district will also inform parents at the beginning of the school year if the district has identified the specific or approximate dates of activities or surveys and will provide an opportunity for the parent to refuse to have his or her child participate in a specific activity or survey.

For activities scheduled after the school year starts, parents will be provided reasonable notice of the planned activities and surveys and will be provided an opportunity to refuse to have their child participate in these activities and surveys. Parents will also be provided an opportunity to review any relevant surveys. The following are specific activities and surveys covered under this requirement:

- collection, release or use of personal information for marketing, sales or other distribution;
- administration of any protected information survey not funded by the U.S. Department of Education; and
- any non-emergency, in depth physical examination or screening as described above.

Attached, if scheduled at this time, is a "Scheduled Activities and Surveys" notice. For your convenience, we have also attached a "Parent Consent or Refusal Response" form that must be returned to the office.

To file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of PPRA, contact:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

South Tippah School District School-Parent Compact

Date: 07/24/2018
(mm/dd/yyyy)

Dear Parent or Guardian:

We value what you do to help your child succeed in school. One part of our school's parent and family engagement policy is this school-parent compact. This compact is developed jointly with parents and identifies ways you and school staff can share the responsibility for supporting your child's learning.

School's Responsibility:

- We will provide high quality curriculum and instruction in a supportive and effective learning environment
- We will provide you with assistance in understanding academic achievement standards and tests, how to track your child's progress, and how to establish an successful homework setting and routine
- We will provide opportunities for regular communication between you and teachers through:
 - parent-teacher conferences,
 - frequent reports about your child's progress,
 - opportunities to talk with staff, volunteer in class, and observe classroom activities,
 - ensuring regular communication between family members and school staff to the extent possible, in a language that family members can understand

Parent's Responsibility:

- Encourage your child to attend school regularly
- Encourage your child to use positive school behavior
- Set regular times for homework and support effort, completion, and correctness
- Set limits on the amount of time your child spends in front of a screen such as a television, smartphone, or computer and encourage positive use of your child's additional time
- Volunteer in your child's school and classroom if time or schedule permits
- Attend parent-teacher conferences and when it is appropriate, participate in decisions about the education of your child.

Please review this School-Parent Compact with your child. This School-Parent Compact may be discussed with you during a parent-teacher conference as it relates to your child's progress in school.

Thank you for your support and involvement in your child's education. Please contact the person listed below for more information:

Name: Melinda Marsalis Title: Federal Programs Director
 Telephone Number: 662-837-7156 Email Address: marsalism@stippah.k12.ms.us

| OFFICE USE ONLY | | | | |
|-----------------|--------------|------------------|--------------|--------------|
| Student ID # | Student Name | Date Distributed | Faculty Name | Faculty ID # |

South Tippah School District
Testing Policy Letter to Parents
School Year: 2018-2019

Date: _____
(mm/dd/yyyy)

Dear Parent or Guardian:

Our District receives federal funds for education programs that are part of the *Elementary and Secondary Education Act (ESEA)*, as amended (2015).

This law requires that all States adopt challenging academic standards and tests based on those standards. There must be at least three levels of scores for students who take these tests. This includes tests in mathematics, reading or language arts, science, and any other subject chosen by the State. States are required to develop English language proficiency tests for students who are English learners. Proficiency in a language is a measure of a person's ability to understand and communicate in that language or in a person's preferred mode of communication. Furthermore, States must develop alternate tests for students with the most significant cognitive disabilities. A school district may also request State approval to use a locally selected test for high school students that is different than the State test.

These academic tests provide important information that help teachers, schools, school districts and states identify students' strengths and weaknesses. Test results and other information are used to improve academic and language instruction for students. These tests are also used to identify schools that may be in need of extra support to improve student achievement. It is the goal of the district to have all students participate in state and local testing.

You have the right to request to receive any State or District policy about student participation in any of these tests required by the ESEA. If you request this information, the district must provide it to you.

If you have decided you do not want your child to participate in the State testing, please contact the person below to request the Test Refusal Form. Please note that a new Test Refusal Form must be submitted each school year.

If you have any questions about the benefits of State testing, District testing, or both, please contact this person:

Name: _____ Title: _____
Address: _____
Telephone: _____ Email: _____

Please see the next page for a list of State and District tests.

South Tippah School District
State and District Tests
School Year: 2018-2019

During this school year, students in our school will take the following tests:

State tests:

- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____

School District tests:

- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____
- _____ Grades: _____

South Tippah School District
Schoolwide Title I Program Eligibility
School Year: 2018-2019

School: Pine Grove School Date: 07/24/2018
(mm/dd/yyyy)

Dear Parent or Guardian:

Our school qualifies to receive *Title I, Part A* funds under the *Elementary and Secondary Education Act (ESEA)* as amended (2015) for this school year.

Our school is eligible for the following:

Schoolwide Title I Program: Title I eligibility is based on the number of students in our school from low-income families. School staff members work with input from parents and the community to develop a Schoolwide plan. The purpose of this plan is to improve our entire educational program.

We look forward to your involvement in school activities and your child’s education. You will receive information throughout the school year to keep you informed about your child’s academic progress and the progress the school is making toward helping all children meet high academic standards. You will also receive invitations to meetings to discuss the Title I Schoolwide Program, Title I activities, and be asked to assist in the development, revision, and implementation of our Schoolwide Program Plan.

You are an important partner in our effort to provide the best education possible for your child. Please call the school if you have any questions or would like additional information.

Sincerely,

Melinda Marsalis
Name

Federal Programs Director
Title

662-837-7156
Phone

marsalism@stippah.k12.ms.us
Email Address

**South Tippah School District
Annual Parent Notice
Right to Request Teacher Qualifications**

School: Pine Grove School Date: 07/24/2018
(mm/dd/yyyy)

Our school receives federal funds for programs that are part of the *Elementary and Secondary Education Act (ESEA)*, as amended (2015). Throughout the school year, we will continue to provide you with important information about this law and your child's education. Based on current education law, teachers must have earned State certification and licensure. State certification and licensure is the training required to be a teacher.

We are very proud of our teachers and feel they are ready for the coming school year. We are prepared to give your child a high- quality education. You have the right to request information about the professional qualifications of your child's teacher(s) or paraprofessional(s). A paraprofessional provides academic or other support for students under the direct supervision of a teacher. If you request this information, the district or school will provide you with the following as soon as possible:

- a. if the teacher has met State certification and licensing requirements for the grade levels and subjects for which the teacher provides instruction;
- b. if state certification and licensing requirements have been waived (is not being required at this time) for the teacher under emergency or other temporary status;
- c. if the teacher is teaching in the field of discipline for which they are certified or licensed;
- d. if the teacher has met State-approved or State-recognized certification, licensing, registration, or other comparable requirements. These requirements apply to the professional discipline in which the teacher is working and may include providing English language instruction to English learners, special education or related services to students with disabilities, or both; and
- e. if your child is receiving Title I or Special Education services from paraprofessionals, his or her qualifications.

Our staff are committed to helping your child develop the social, academic and critical thinking he or she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals are highly skilled.

If you would like to request information about your child's teacher(s) or paraprofessional(s), or if you have any questions about your child's assignment to a teacher or paraprofessional, please contact the following person at your child's school:

Name: Mr. Brad Ponders Title: Principal
Email: pondersb@stippah.k12.ms.us Phone: 662-837-7789

Thank you for your interest and involvement in your child's education.

Sincerely,

Mr. Brad Ponders Principal
Name Title

The school district does not discriminate on the basis of race, color, national origin, sex, age, or disability in matters affecting employment or in providing access to programs and services. It provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries and complaints regarding non-discrimination policies and to coordinate compliance efforts:

Name: Frank Campbell Title: Superintendent
Address: 402 Greenlee Avenue
Telephone: 662-837-7156 Email: campbellf@stippah.k12.ms.us

Inquiries or complaints may also be directed to the Office for Civil Rights, U.S. Department of Education, 400 Maryland Avenue S.W., Washington D.C. 20202, or by calling (800) 421-3481 or (877) 521-2172 (TTY).

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|-----------------|-------------------|--|--|
| Student ID #: | Date Distributed: | | |